

**Town of Wareham
Capital Planning Committee
54 Marion Road Wareham Ma. 02571
508-291-3100 – fax 508-291-3116**

Committee Members:

Mark Andrews, Town Administrator
David Trudell, Finance Committee, co-chair
Charles Klueber, Planning Board
Alan Slavin, at-large Member, co-chair
Mary Jane Driscoll, at-large Member
, at-large Member-vacant
, Town Accountant
Cara Winslow, Selectman Liaison

Minutes of Meeting:

5-4-11 9:00 am conf. room 23

Present – Alan Slavin, David Trudell, Charles Klueber, Mary Jane Driscoll

Guests – Ellen Begley - BoS, Frank Heath, James Gilberti (applicant to Committee)
Meeting opened 9:07 am

Minutes – motion made by David, 2nd by Charley to approved 4-21-11 minutes as amended 3-0-1

Alan introduced James Gilberti to the Committee. Jim has applied to become a member to fill the open spot. The Committee voted 3-0-0 for his appointment. Now it will wait formal approval by the Appointing Authority. Committee will send a letter supporting Jim's request to become a member of the Committee.

Alan brought up the Onset Pier in regards to potential capital needs and generated revenues. It was explained the state some years back funded \$2 to \$3 mil. for rebuilding the pier as part of a project in Onset. The question raised is; should or was there a requirement by the State for revenues (vehicle parking and boat dockage) to be put aside for future repairs. The Committee will request further information from Mark Gifford and Gary Buckminster.

Alan stated the Public Safety complex/Makepeace was waiting for the Fire District to determine number of acres needed for the full project. Chief McDuffy has just returned from a 2 week leave and is working on it now. Alan said they hope to have another joint meeting with AD Makepeace within 2 weeks.

FY 2011 Capital items approved at Town Meeting i.e. the virtual computer system came up for discussion for follow up from the last meeting of 4-21-11. Alan said he understood Mark Andrews (TA) had made the selection. The concern now is the ITS manager disagrees on the TA choice of vendor. The Committee members felt this issue needs resolve. The Committee voted 4-0-0 to have Alan write a letter to the TA expressing the Committee's concerns and response to these concerns. (We subsequently were told the TA will review the 3 bids and explain the decision. Jim Gilberti mentioned if not all the questions of the bid request were answered is it a valid bid? Another question is the bid process, did the bid process go thru a formal RFP? The Committee asked David to confer with the FIN Com whether we can now afford this project!

Upper Cape Vocational School sent a request for window replacements as a capital request. The amount was for \$30,000 per year starting in 2013 for 10 years. The Committee determined this was not a "Wareham" Capital expense and it should be part of the Voke School annual budget.

Before the 2nd day of Town Meeting David Evans informed both Chairs that 2 of the 3 ambulances were removed from service today due to state inspection violations. We will know within 2 weeks the cost of the repairs and then whether the state will accept the

finished results.

Current cost for an Ambulance is \$204,000 with 120 day lead time. The problem now is we no longer can provide backup service to the neighboring Towns yet we will need them to provide constant backup for us. They always depended on us!! The question raised was if the EMS department generates a positive cash flow, why were not monies put aside for ambulance replacement?? The discussion then continued on whether, with the Town's track record, the best long term solution would have the EMS service brought into the WFD. In the short term, a solution is needed to get another ambulance on the road. If we need to purchase another vehicle then a short term lease may become required.

Alan reminded the Committee that they will need to present an article for Fall Town Meeting to request the additional funds generated by the approved meals tax increase be assigned for Capital items split between the Town and the School Dept.

Selectwomen Ellen Begley had been able to attend our last 2 meetings and the Committee will ask Chairman Cruz to consider assigning Ellen as the liaison. Our meeting times have made it impossible for the last 2 BoS members to attend. Mrs. Begley explained her work schedule would allow her to attend our meetings therefore this is why we voted 4-0-0 to make the request.

Alan and Frank Heath will attend a meeting with the School Superintendent at 3 pm today to continue discussion on how to solve the school bus situation. Alan will report back at our next meeting.

Motion to adjourn by Charley, 2nd by Alan vote 4-0-0

Next Meeting 5-18 9:00 am room 23

Meeting adjourned

David Trudell
Alan Slavin
Acting Clerks



5-18-18
MAY 18 2018
TOWN OF WESTFIELD